



**ARDS INSTRUCTOR**  
**Mid-Year Upgrade FORM 2025**  
 fee £15



**Please complete all sections**

**1. Personal Details** If any of your personal details have changed, please amend:

Name/ Address
Home Tel
Work Tel
Mobile
Email
Website
DOB

**2. Upgrade** Please note: all applications to upgrade must be pre-approved by your School Director

Licence Number
Current Grade
Grade Applying
2025 Sponsor School

**3. Declaration**

I confirm that all the information given above is true and correct. I hereby agree to abide by the ARDS and Motorsport UK child protection policies and guidelines. I understand that in order to protect the privacy of the information held on their computers, ARDS, the Motorsport UK and the relevant insurance provider or broker, are registered under relevant data protection legislation. The information you have provided will be used to provide you with your instructor licence. We may also use your information to communicate with you and to send you offers and news about ARDS or Motorsport UK. We may contact you by post, telephone or email for these purposes. Your instructor profile will be added to the ARDS website so that potential clients may check your instructor status or contact you.

Signature:	Date:
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**4. Return to ARDS for authorisation**

Return your application to: admin@ards.co.uk. Once your profile has been updated on the website you will be sent details on how to log on to your account and make the online payment.

**ARDS OFFICE USE ONLY - Please ensure this section is completed by your Sponsor School. Your application will not be processed until Approved by your Sponsor School.**

The above applicant has met the required criteria for ARDS instructor licensing at the grade indicated above

The above applicant has been nominated for junior driver training

School director or authorising delegate:	Date:
Notes:	

Official stamp:
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